

Guide to completing the audit

Fees

Total of Certification Fees is \$0.28/CWT

Breakdown is as follows

Final Certification Fee: \$0.25/CWT

Promotion Fee: \$0.025/CWT

County Fund Fee: \$0.005/CWT

These fees are charged on seed your plant cleaned, certified in Washington, and sold either in- state or out-of-state.

Production Fee of \$0.105/CWT

This fee is charged on seed:

1. Sold in-dirt (pre-cleaned), out-of-state.
2. Field inspected and/or certified, but sold as common seed in- or out-of-state.
3. Retained for yourself to plant as certified seed.
4. Sold pre-cleaned (in-dirt) to a non certified cleaning plant
5. Sold cleaned, but did not certify in Washington, and sold out-of-state.

No Certification or Production fees are charged on seed:

1. Sold in-dirt (pre-cleaned), in-state.
2. From a field rejected during field inspection.
3. Sold as cover crop or commercial grain.
4. WSCIA Foundation Seed purchased and/or resold to grower.

What sales to report

All seed sales that have completed the certification process, this would include:

Seed brought in from the field or purchased in-dirt (both from in-state and from out-of- state) that was applied for certification, passed the field inspection for certification, was processed, sampled and a certification certificate issued.

Seed you purchased cleaned, but was not sampled or issued a certificate to complete certification process.

In-dirt sales. Although no fees are charged on these sales, we need these numbers and who they were sold to for WSCIA reporting purposes.

What sales you don't need to report

Seed you purchased cleaned **and** with a certification certificate issued from WA or other states.

How to fill out your audit form

Report Date Select the cutoff date for the end of season sales and report all sales since your last audit date through this date.

Conditioning Plant The name of the company to be invoiced for the audit.

County This is the county which the conditioning plant is located in and determines which county crop improvement association will get issued that portion of the county fund. If you are reporting for more than 1 location and it covers more than 1 county you can fill out 2 separate forms so each county gets the appropriate fund amount.

Locations Included in this Audit If you have more than one location, list all the locations you are including on this form. You may report all locations on one form, or report them individually on separate forms.

Form Completed by Person who completed the form and is the contact if WSCIA has questions regarding this audit.

Phone# How to contact the person who completed the form.

Basis for report You are reporting in pounds sold, hundred weight sold, or bushels sold.

Variety Common name of the variety.

Class F=Foundation R=Registered C=Certified //downgraded to CS=Common Seed or CM=Commercial Grain

Grower Name of farmer or corporation that produced the crop.

Field number(s) WSCIA assigned field number.

Lot number Company assigned lot identification number (should match lot# on lab analysis that a certification certificate was issued for).

Lab number The lab that the certificate was issued on for this lot number.

Weight of cleaned seed sales Total weight sold from lot.

Weight of pre-cleaned (in-dirt) sales Total weight sold from pre-cleaned (in-dirt) lot (lot number not required).

Company/Grower precleaned (in-dirt) sale made to Individual/Company pre-cleaned (in-dirt) sale made to.

State sold to Put a check in appropriate column WA=Washington ID=Idaho OR=Oregon If other, please list state code.

Common White, Common H.Red, Miscellaneous Please report any common seed sales you had this fall for seed that was raised as common.